# Application for licence to use statistical data

**Instructions for filling in the application for licence to use statistical data can be found on the applications page.**

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| **The application for licence to use statistical data and the appendices are submitted to the Registrar's Office of Statistics Finland:*** scanned by email: kirjaamo@stat.fi
* by post to: Registrar’s Office, FI-00022 STATISTICS FINLAND.
* Street address: Työpajankatu 13, Helsinki
 | [ ]  New licence[ ]  Extension of licence (or extension of data file), ref.      [ ]  Addition of user, ref.      [ ]  Continuation of licence, ref.       |
| 1. Applicant | Project’s responsibility person and organisation      |
| Email address      | Telephone      |
| Organisation’s postal address      |
| 2. Invoicing detailsOnline invoicing address or similar, possible own reference | Invoicing customer (if other than the applicant's organisation)      |
| 3. Names of persons who will be handling the dataAll who will handle the data file with direct or indirect identifiers in addition to the responsibility person | Name, organisation, email and telephone number      |
| 4. Intended use of the dataA short standard language summary (of a few sentences) for forming a general idea of the project: what are the data used for, for which purpose? | [ ]  Scientific research[ ]  Statistical survey |
| Name of the project:           |
| Purpose of use of the data:      |

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| 5. Data requested from Statistics FinlandWhere necessary, data can be recorded in a separate appendix. | A. Microsimulation SISU microsimulation model and related basic data files [ ] Other data files connected to microsimulation:      |
| B. Ready-made data files / service data files:      If the request concerns the total data file of individual-level ready-made data files (e.g. FOLK modules), give reasons for the need of the total data file:      |
| C. Register variables (or topic) / other data (e.g. aggregated data file):      |
| Data are requested for the year/years:       |
| 6. Other authorities’ data | Other authorities’ register data/data files to be attached to Statistics Finland's data.      |
| 7. Estimated duration of use of the data file The licence can be granted at most for five years. |       |
| 8. Publicity of the application documents (see instructions) | The application for licence should be compiled so that it does not include confidential information. Where necessary, confidential information should be presented in a separate appendix.[ ]  The applicant considers that the research plan appended in the application for licence is confidential.Reasons:       |
| 9. Method of using the data file | The licence to use the data file is applied for:[ ]  FIONA remote access system [ ]  for a data file to be released to your own organisation (see instructions) |
| The data file will be used[ ]  in Finland [ ]  outside FinlandRecord here the countries and organisations where the data file will be used:      |
| 10. Appendices | **Must always be submitted:**Pledges of secrecy (granting of a licence to use data is conditional to obtaining a pledge of secrecy from the applicant as well as from all persons who will be handling the data):[ ]  appended [ ]  submitted earlierSummary of the research plan/the plan of the statistical survey, max. 3 pages (no plan needed on microsimulation):[ ]  appended [ ]  submitted earlier**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Must be submitted where necessary** (see instructions):Data protection description (register description)[ ]  appended [ ]  submitted earlierLicences of other authorities:[ ]  appended [ ]  submitted earlierFree-form organisation-level account of the use of data to be released abroad:[ ]  appended [ ]  submitted earlierModel for an information/consent form given to survey respondents:[ ]  Appended [ ]  submitted earlier |
| 11. Date and signatures | Place      | Time      |
| Applicant's signaturePrinted name | Signature of the representative of the applicant's organisationPrinted name |